



***How to start the Adoption process;***

1. Contact Bureau of Street Services at Adopt-A-Street Coordinator (213) 485-2741, with a request to Adopt-A-Street or area in the City's right-of-way.
2. Obtain, sign, and return the appropriate forms:
  - The "Adopt-A-Street Agreement" which is the agreement between the City of Los Angeles and the adopting entity.
  - The "Volunteer Service Agreement" which is an agreement between each volunteer and the City of Los Angeles.
3. Completed forms are reviewed by City staff.
4. Upon review, the Bureau of Street Services will contact the applicant and notify them of approval or rejection of the application. If approved, a program handbook will be provided.
5. A Bureau of Street Services representative will go over safety guidelines with your group prior to the first cleanup.

**NOTE:** Each adoption site is reviewed on a case by case basis and subject to Program approval. Minors (minimum age of 16) may participate in this program. Groups including minors must have at least one (1) adult supervisor over the age of 21 at the site for every five (5) minors at all times.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

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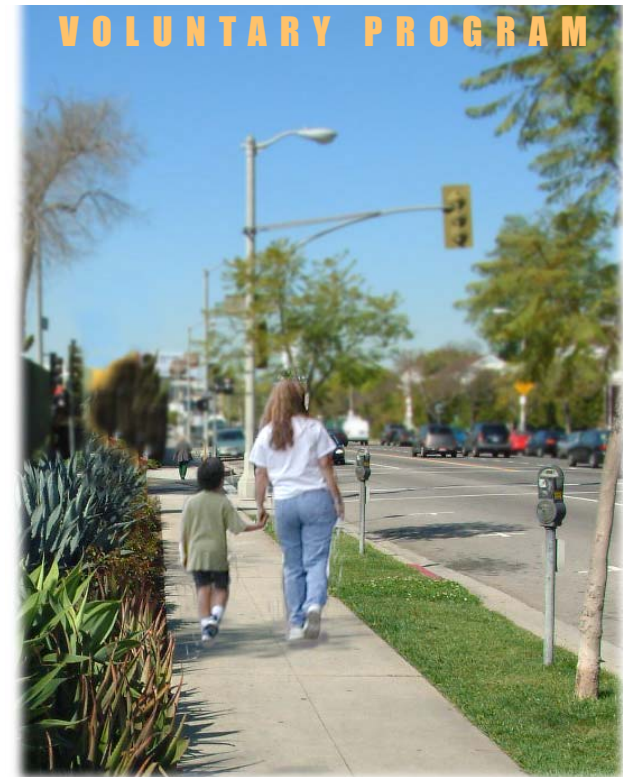


City of Los Angeles / Department of Public Works  
**BUREAU OF STREET SERVICES**  
600 South Spring Street, Suite 1100  
Los Angeles, California 90013



City of Los Angeles

Mayor Antonio R. Villaraigosa



Department of Public Works  
**BUREAU OF STREET SERVICES**



# Why should you or your group volunteer to Adopt-A-Street?

- Feel ownership and pride in your community.
- Improve the quality of life in your neighborhood.
- Set an example for others, especially children.
- Show you care about environmental issues.
- Make a difference.
- Deter crime with a cleaner environment.
- Get recognition for your group.

## Adopt-A-Street Requirements

Any City street within Council District 12 may be adopted (minimum length applies). Agreed upon maintenance work along the adopted section should occur at least four times a year or at least once every 3 months.

All City, State, Federal Ordinances and Laws including traffic laws must be obeyed at all times. For safety reasons, all work must be performed during daylight hours. Other safety requirements and guidelines must be strictly adhered to.

Water pollution is prohibited. No person shall throw, discharge or otherwise deposit, cause or permit any material to be placed into the waters of any fountain, pond, lake or tributary waterway. In addition, no spraying of any pesticides on any street, median island or other City right-of-way area will be permitted.



## VOLUNTARY PROGRAM

*Councilmember Greig Smith and the Bureau of Street Services are establishing a government-community partnership which allows neighborhood groups, businesses, and residents to participate in a street cleaning and beautification pilot project.*

*This pilot program is available to volunteers who want to participate by providing labor, donating materials, and/or sponsoring the Bureau of Street Services to perform the additional clean up work.*



Councilmember Greig Smith

If you are interested in participating in the program, contact Bureau of Street Services at **(213) 485-2741**

*This Program can be accomplished through an agreement with the City to keep the sidewalks and landscaped areas clean.*

*To help fulfill this obligation, the Department of Public Works will provide brooms, rakes, shovels, trash bags, gloves, safety vests and trash pick-up.*



## What can you do?

- Pick up litter
- Remove weeds
- Rake leaves
- Remove graffiti
- Report any street hazards
- Irrigate landscaped areas

## Adopt-A-Street Recognition Signs:

An adoption sign will be provided after the second quarterly clean up. The City will furnish, install, and maintain the Adopt-A-Street courtesy sign recognizing the adopting entity for the duration of the agreement. It is noted that the courtesy signs are not a forum for advertisements or public discourse.

